

OCTELAB SAFETY NET

APPENDIX A - PROJECT / LEARNING ACTIVITY MATERIALS, PHYSICAL RESOURCES

PROJECT / LEARNING ACTIVITY TITLE: [Landscape Design](#)

COURSE CODE AND TITLE: [TDJ4M Techological Design](#)

VERSION PREPARED DATE: [April, 2012](#)

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PROJECT / LEARNING ACTIVITY MATERIALS LIST FOR THIS PROJECT / LEARNING ACTIVITY

MATERIAL	QUANTITY	DESCRIPTION	SOURCE	WHMIS MSDS ATTACHED	SAFE STORAGE	WASTE DISPOSAL
Trace paper	24" x 20 yard roll	Trace paper for sketch layouts, annotations and idea development	[X] new, purchased PREPARATION REQUIRED FOR USE: Cut sheets to length as required	[] Y [X] N	storage cabinet	cardboard roll and paper to blue grey recycle bin
Patel Chalk Set	1 set of 48	Coloured pastel used for rendering sketch layouts and presentation drawings	[X] new, purchased PREPARATION REQUIRED FOR USE: have it readily available	[X] Y [] N	storage cabinet	Product is consumed Cardboard packaging is recycled into grey bin

Coloured Pencils	1 set	Coloured pencils used for rendering sketch layouts and presentation	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: have it readily available	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	storage cabinet	Product is consumed Cardboard packaging is recycled into grey bin
Sharpie Fine Markers	Assortment of fine point and chisel....4 of each recommended	used for rendering sketch layouts and presentation drawings	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: have it readily available	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	storage cabinet	Discarded into general waste
Copic Markers	Assortment of colours	used for rendering sketch layouts and presentation drawings	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: have it readily available	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	storage cabinet	Discarded into general waste
masking tape	minimum 3 rolls per semester	Used to tape down drawing sheets	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: have it readily available	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	storage cabinet	consumed...card board centre roll discarded in recycle bin
Drafting Erasers	One per student	Used for hand sketching and presentation drawings	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: have it readily available	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	storage cabinet	consumed
Organic mulch ground cover	As required per project	Used as ground covered	<input checked="" type="checkbox"/> new, donated from City of Welland PREPARATION REQUIRED FOR USE: keep in an accessible location....accessible by wheelbarrel DETAILS:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	temporarily Stored in an area outside the school where there is no student traffic	mulch will decompose

Shrubs, trees, flowers and other plant types	as per design layout	landscape elements	<input checked="" type="checkbox"/> new, purchased....funding from funded by Evergreen Toyota PREPARATION REQUIRED FOR USE: layout per design DETAILS:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	just-in-time delivery is recommended	N/A
assortment of logs and natural wood structures	as per design layout	landscape structures	<input checked="" type="checkbox"/> new, donated from local arborist PREPARATION REQUIRED FOR USE: layout per design DETAILS:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	just-in-time delivery is recommended	N/A
twine	1 spool	required to layout landscape	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: DETAILS:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	storage cabinet	N/A
concrete mix	as per design layout	concrete pads used to support structures	<input checked="" type="checkbox"/> new, purchased PREPARATION REQUIRED FOR USE: DETAILS:	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		

PHYSICAL RESOURCES USED FOR THIS PROJECT / LEARNING ACTIVITY

EQUIPMENT, TOOL, MACHINE	SUBJECT – SPECIFIC NEEDS	INSPECTED FOR SAFETY FEATURES	STUDENT TRAINING PLAN IDENTIFIED	MAINTENANCE SCHEDULE
<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: Tape Measure</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>LOCK-OUT TAG APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>OTHER (SUBJECT-SPECIFIC)</p> <p>[] YES [] NO [] N/A</p>	<p>[X] Teacher visual and functional inspection on a per use basis</p> <p>[] Board DATE: _____</p>	<p>DETAIL STEPS:</p> <ul style="list-style-type: none"> • lesson on how to use and read a tape measure • students to demonstrate appropriate use of the tape measure <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: -construction teacher</p>

<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: edging spade</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>LOCK-OUT TAG APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>OTHER (SUBJECT-SPECIFIC)</p> <p>[] YES [] NO [] N/A</p>	<p>[X] Teacher visual and functional inspection on a per use basis</p> <p>[] Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on how to safely use an edging spade -students to demonstrate appropriate use of the spade</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY: -sharpen blade with file</p> <p>CONTACT FOR REPAIR: -construction teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: garden shovel</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>LOCK-OUT TAG APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>OTHER (SUBJECT-SPECIFIC)</p> <p>[] YES [] NO [X] N/A</p>	<p>[X] Teacher visual and functional inspection on a per use basis</p> <p>[] Board DATE: _____</p>	<p>DETAIL STEPS:</p> <p>-lesson on how to use a garden shovel with an emphasis on ergonomics and how to avoid back injuries</p> <p>-students to demonstrate appropriate use of the shovel</p> <p>SIGNAGE: N/A</p> <p>RESOURCES:</p> <p>-YouTube Video</p> <p>-handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY: -sharpen blade by filing edges</p> <p>CONTACT FOR REPAIR: -construction teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: pruning saw/shears</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on how to use a pruning saw or shear -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY: -sharpen blades as per instructions</p> <p>CONTACT FOR REPAIR: -construction teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: garden rake</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on how to safely use a garden rake -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: -construction teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: garden hose</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on how choosing (lead free) and using a hose with an emphasis on avoiding horseplay -students to demonstrate appropriate use of hose</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: at least once per semester</p>	<p>DAILY: -after use... proper storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: Cultivator/trowel</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on using a tools -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -handout on hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: wheel barrel</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on how to safely use a wheel barrel with an emphasis on proper lifting and loading -students to demonstrate appropriate use of the shovel</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: construction teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: cordless drill(s)</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>LOCK-OUT TAG APPLICABLE</p> <p>[] YES [] NO [X] N/A</p> <p>OTHER (SUBJECT-SPECIFIC)</p> <p>[] YES [] NO [X] N/A</p>	<p>[X] Teacher visual and functional inspection on a per use basis</p> <p>[X] Board DATE: ALL POWER TOOLS....scheduled 2x per year as set by Plant Dept.</p>	<p>DETAIL STEPS:</p> <p>-lesson on the safe use a power drill -students to demonstrate appropriate use of the drill</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of power tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: -local repair shop</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: Circular Saw</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input checked="" type="checkbox"/> Board DATE: ALL POWER TOOLS....scheduled 2x per year as set by Plant Dept.</p>	<p>DETAIL STEPS: -lesson on the safe use a power drill -students to demonstrate appropriate use of the drill</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -YouTube Video -handout of power tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper storage</p> <p>WEEKLY: -check blades</p> <p>MONTHLY:</p> <p>ANNUALLY: -visual and functional check</p> <p>CONTACT FOR REPAIR: -local repair shop</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: hammer(s)</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on using a hammer -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: required as per hand tools safety passport</p> <p>RESOURCES: -handout on hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: 3-pound sledge hammer</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>LOCK-OUT TAG APPLICABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p> <p>OTHER (SUBJECT-SPECIFIC) <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A</p>	<p><input checked="" type="checkbox"/> Teacher visual and functional inspection on a per use basis</p> <p><input type="checkbox"/> Board DATE: _____</p>	<p>DETAIL STEPS: -lesson on using a hammer -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: required as per hand tools safety passport</p> <p>RESOURCES: -handout on hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: teacher</p>
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<p>NOTE: TEACHER EXPERIENCE AND SAFETY PROFICIENCY IS ASSUMED.</p> <p>DETAIL EQUIPMENT: Combination Square</p> <p>MANUAL APPLICABLE / AVAILABLE (LOCATION):</p>	<p>MACHINE GUARDING AND SHIELDING APPLICABLE</p> <p>[] YES [] NO [] N/A</p> <p>EMERGENCY STOP / PANIC BUTTON APPLICABLE</p> <p>[] YES [] NO [] N/A</p> <p>LOCK-OUT TAG APPLICABLE</p> <p>[] YES [] NO [] N/A</p> <p>OTHER (SUBJECT-SPECIFIC)</p> <p>[] YES [] NO [] N/A</p>	<p>[X] Teacher visual and functional inspection on a per use basis</p> <p>[] Board DATE: _____</p>	<p>DETAIL STEPS:</p> <p>-lesson on using a hammer -students to demonstrate appropriate use of the tool</p> <p>SIGNAGE: N/A</p> <p>RESOURCES: -handout on hand tools safety</p> <p>FREQUENCY OF RETRAINING ADVISED: -at least once per semester</p>	<p>DAILY: -after use... proper cleaning and storage</p> <p>WEEKLY:</p> <p>MONTHLY:</p> <p>ANNUALLY:</p> <p>CONTACT FOR REPAIR: teacher</p>
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